

## AGPA CONNECT FACULTY GUIDELINES

The Institute and Conference are the major forums where AGPA presents models, methods and training in group psychotherapy and group treatments. It provides an opportunity for professionals in the national and international mental health community to present and to learn from highly qualified peers and leaders in the field.

The administration of the Institute and Conference programs requires work by the Board of Directors, Committees and Staff. In order to effectively accomplish tasks, some policy guidelines have evolved over the years. For your information, Faculty selection guidelines require attention to balance, including proposals consistent with the meeting theme, diverse topics and theories, disciplines, gender, ethnicity, and geography. Additionally, invitations are issued by the Committee for specified areas needed as well as to ensure quality and balance of new and seasoned faculty.

By participating as Faculty, you are requested to cooperate with the following policies:

- 1) Faculty are required to register.
- 2) Faculty are required to attend diversity training.
- 3) Faculty are required to attend all scheduled faculty meetings; these include orientations, lunch meetings, feedback sessions with consultants and evaluation feedback meetings (if noted).
- 4) Faculty are requested to maintain their commitment to participate except in cases of emergencies. In the latter event, faculty agree to provide a recommendation for a substitute leader who is qualified in the subject area of his/her presentation.
- 5) Faculty are required to adhere to standards of ethical practice as outlined by state licensing boards and/or designated national professional organizations, whichever was applicable in establishing clinical credentials. Those who do not belong to a professional group having a published standard of ethics must follow the principles of ethics established by the American Psychological Association.
- 6) Faculty are required to review the goals for their section, to provide the described content in the program and on the website and to allow time for evaluations. Faculty are requested to make use of experiential process when appropriate and in accord with the overall goals of the Institute and Conference; the focus of your event needs to remain educative and not therapeutic.
- 7) Faculty shall ensure that any course materials reproduced or otherwise prepared for distribution or otherwise presented to AGPA or its members do not infringe on the copyright or other intellectual property rights of any third party. Faculty shall be solely responsible for copyright clearance or permission for use of third-party material where appropriate and shall provide documentation of same to AGPA upon request. AGPA reserves the right to take reasonable action against, or seek indemnification from, any Faculty or member failing to comply with these guidelines or for any action or activity that AGPA, in its sole discretion, believes may infringe on the copyright or other intellectual property rights of a third party.
- 8) AGPA recommends that all course materials prepared or provided by Faculty be marked with appropriate indicia of copyright and intellectual property ownership. You agree that AGPA may reproduce, distribute, and display any materials provided by Faculty for any purpose associated with the Institute and Conference.
- 9) Faculty who conduct open sessions are agreeing to the session being recorded by AGPA or any authorized representative.